

# CTBS PARTNERS

Pty Ltd ABN 67 619 412 369

ACCOUNTING · TAXATION · BUSINESS SERVICES

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Summarise income and expenses relating to any investment properties that you may hold.

Please supply receipts, invoices and bank statements etc to substantiate these items.

## 1: Name Of Owners:

**% Ownership**

_____	_____ %
_____	_____ %
_____	_____ %

**Address:** \_\_\_\_\_

**Date Acquired:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_

**Purchase Price:** \$ \_\_\_\_\_

**Date of First Income:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_

**Rented for Full Year:** Yes / No

**Number of Days Rented:** \_\_\_\_\_

## 2: Income:

Please supply statements from agents or receipt books \$ \_\_\_\_\_

## 3: Expenses:

Accounting Fees	\$	Interest	\$
Advertising	\$	Land Taxes	\$
Bank Charges	\$	Legal Fees	\$
Body Corporate Fees	\$	Postage & Stationery	\$
Telephone	\$	Council Rates	\$
Pest Control	\$	Insurance	\$
Water Rates	\$	Gardening/Lawn Mowing	\$
Electricity	\$	Property Agent Fees	\$
Cleaning	\$		\$

#### 4: Purchase or re-finance of Investment Property:

If you have purchased or re-financed this property during the year, please list the borrowing costs.

Mortgage Establishment fee	\$	Legal fees	\$
Valuation fees	\$	Search fees	\$
Registration fees	\$	Stamp Duty on Loans	\$

- If you have purchased a property which was built after 1985, (or has had substantial redevelopment in the last 5 years) please provide a quantity surveyors report if available to determine tax depreciation and building allowances for the property. If you are unable to provide a quantity surveyor's report, please list all fixtures and fittings showing a valuation.

#### 5: Assets & Capital Works:

Description:	Date Purchased:	Amount:
_____	__-__-__	\$ _____
_____	__-__-__	\$ _____
_____	__-__-__	\$ _____

#### Taxpayer's rental property declaration

- I confirm that the above details in relation to my interest in the rental property are correct and that I have declared all income and expenses in relation to my taxation affairs for the income year
- My tax agent has explained to me the law as it relates to owning a rental property when asked
- I understand that if I have any further queries it is my responsibility to raise them with my tax agent

**Signed** .....

**Dated** .....